**C.M.P. DEGREE COLLEGE**

(A Constituent P.G. College of University of Allahabad)

**M.G. Marg, Prayagraj-211002**

**Annual Self-Assessment for the Performance Based Appraisal System (PBAS)**

(As per **UGC Regulations 2018**)

**Academic Year/Session:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(To be completed and submitted at the end of each academic year)

|  |  |
| --- | --- |
| Name of Applicant (in CAPITALS) |  |
| Father’s Name |  |
| Department |  |
| Current Designation |  |
| Subject/Topic/Year of award of Ph.D. |  |
| Date of joining as Assistant Professor in the College |  |
| Date and Post of Re-designation/promotion (if any) |  |
| Due Daye of Promotion |  |
| Total Teaching Experience (in years) |  |
| Address |  |
| Email |  |
| Mobile No. |  |

**Details of Orientation/Induction/Refresher/FDP Programmes, etc.**

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| **S.No.** | **Name of the Programme** | **Duration (from\_\_\_\_to)** | **Total Days** |
|  |  |  |  |
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**Any other relevant information:**

**PART-B**

**BRIEF NOTE**: Grading criteria and Scores and or publications based on the teacher’s self-assessment. The minimum Grading criteria and scores and or publications required by teachers from this category is different for different levels of promotion. The self- assessment grades, scores and or publications should be based on verifiable records. It shall be finalized by the screening cum evaluation / selection committee

**(As per UGC Regulations 2018, APPENDIX II, TABLE 1: Assessment Criteria and Methodology for University/College Teachers)**

**A. TEACHING, INVOLVEMENT IN THE UNIVERSITY STUDENTS RELATED ACTIVITIES/ RESEARCH ACTIVITIES\*:**

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| **1. TEACHING: (Classes taught includes sessions on tutorials, lab and other teaching related activities)**  **(Give semester-wise details, wherever necessary)** | | | | | | | |
| **Academic Year/**  **Semester** | **TEACHING** | | | **Claimed by the**  **Candidate** | **Verified**  **by**  **Committee** | **Remarks** | **\*Encl. No.** |
| **Total Classes**  **Assigned** | **Number of Classes Taught** | **Teaching= (Number of Classes Taught / Total Classes Assigned) X 100%** |
|  |  |  |  |  |  |  |  |
| *\*Should be claimed by the applicant with supporting documents.*  ***Grading Criteria:***  ***Good*** *: 80% and above*  ***Satisfactory*** *: Below 80% but 70% and above*  ***Not satisfactory*** *: Less than 70%* | | | | | | | |

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| 1. **Involvement in the Students Related Activities / Research Activities of the University:** | | | | | |
|  | Activity | Claimed by the Candidate | Verified by Committee | Remarks | \*Encl  No. |
|  | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-Ordinator, Warden etc. |  |  |  |  |
|  | Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation. |  |  |  |  |
|  | Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. |  |  |  |  |
|  | Organising seminars/ conferences/ workshops, other Department/ School /university activities |  |  |  |  |
|  | Evidence of actively involved in guiding Ph.D. students |  |  |  |  |
|  | Conducting minor or major research project sponsored by national or international agencies |  |  |  |  |
|  | At least one single or joint publication in peer reviewed or UGC list of Journals |  |  |  |  |
| \* Should be claimed by the applicant with supporting documents  **Grading Criteria:**  **Good**: Involved in at least 3 activities  **Satisfactory**: Involved in at least 1 activity;  **Not-satisfactory**: Not involved/undertaken any of the activities.  **Note**: Number of activities can be within or cross the broad categories of activities. | | | | | |

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| **OVERALL GRADING:** |
| **Grading Criteria:**  **Good:** Good in teaching and satisfactory or good in activity at Sl.No.2.  **Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.  **Not Satisfactory:** If neither good nor satisfactory in overall grading  **Note:** For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution. |

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| **Comment of the Teacher-Incharge (Convenor)**  **Signature (Teacher-Incharge (Convenor))**  (Principal, in case the applicant is Teacher-Incharge (Convenor)) | **Signature of the Applicant with date**  **Full Name of the Applicant** |

**ACADEMIC / RESEARCH SCORE (As per UGC Regulations 2018, APPENDIX II, AND TABLE 2: Methodology for University and College Teachers for calculating Academic/ Research Score)**

**1. RESEARCH PAPERS IN PEER-REVIEWED OR UGC-CARE LISTED JOURNALS:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Details of paper (Title, Journal, Volume, Issue, etc.)** | **Year** | **Type of Authorship (First author/ corresponding author/ principal/ co-author)** | **ISSN** | **Peer Reviewed**  **(Y/N)** | **UGC-CARE Listed (Y/N)** | **Impact**  **Factor**  **or whether indexed (Y/N)\*** | **Claimed Score** | **Verified by the**  **Committee** | **Encl. No.** |
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**\***Impact factor to be determined as per Thomson Reuters list.

2. **PUBLICATIONS (OTHER THAN RESEARCH PAPERS):**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Title of the Book** | **Author** | **Co-Author(s)** | **Name of the Publisher, Month, Year** | **ISBN** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
| 1. **BOOKS AUTHORED WHICH ARE PUBLISHED BY:** | | | | | | | | |
| **International publishers** | | | | | | | | |
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| **National publishers** | | | | | | | | |
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| **Chapter in Edited Book** | | | | | | | | |
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| **Editor of Book by International Publisher** | | | | | | | | |
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| **Editor of Book by National Publisher** | | | | | | | | |
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| 1. **TRANSLATION WORKS IN INDIAN AND FOREIGN LANGUAGES BY QUALIFIED FACULTIES** | | | | | | | | |
| **CHAPTER OR RESEARCH PAPER** | | | | | | | | |
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| **BOOK** | | | | | | | | |
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**Note:** Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

**3. CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA.**

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| **Sl. No.** | **Activity** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
| **(a) DEVELOPMENT OF INNOVATIVE PEDAGOGY** | | | | |
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| **(b) DESIGN OF NEW CURRICULA AND COURSES** | | | | |
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| **(c) MOOCs** | | | | |
| **Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)** | | | | |
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| **MOOCs (developed in 4 quadrant) per module/lecture** | | | | |
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| **Content writer/subject matter expert for each module of MOOCs (at least one quadrant)** | | | | |
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| **Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)** | | | | |
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| **(d) E-CONTENT** | | | | |
| **Development of e-Content in 4 quadrants for a complete course/e-book** | | | | |
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| **e-Content (developed in 4 quadrants) per module** | | | | |
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| **Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)** | | | | |
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| **Editor of e-content for complete course/ paper /e-book** | | | | |
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**4. (a). RESEARCH GUIDANCE *(Ph.D. awarded / Thesis submitted\*)***

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| **Sl. No.** | **Name of the Scholar** | **Title of the Thesis** | **Awarded / Thesis submitted** | **College/University** | **Month and Year** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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\* Submit Ph.D. Notification/Certificate of Submission

**M.Phil./P.G. awarded \***

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| **Sl. No.** | **Name of the Scholar** | **Title of the Dissertation/Thesis** | **M.Phil. / P.G.** | **College/University** | **Month and Year** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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\* Submit M.Phil./P.G. Notification /Certificate of awarded

**(b) RESEARCH PROJECTS COMPLETED**

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| **Sl. No.** | **Title of the Project**  **(10 Lakhs and More than 10 lakhs)** | **Names of PI and co-PI** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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| **Sl. No.** | **Title of the Project**  **(Less than 10 lakhs)** | **Names of PI and co-PI** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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1. **RESEARCH PROJECTS ONGOING:**

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| **Sl. No.** | **Title of the Project**  **(10 Lakhs and More than 10 lakhs)** | **Names of PI and co-PI** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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| **Sl. No.** | **Title of the Project**  **(Less than 10 lakhs)** | **Names of PI and co-PI** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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1. **CONSULTANCY**

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| **Sl. No.** | **Title and Nature of the Project** | **Agency to it is**  **offered** | **Grant Component** | **Duration** | | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
| **From** | **To** |
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1. **(a) PATENTS**

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| **Sl. No.** | **Details of Patent** | **International/ National** | **Year** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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**(b) POLICY DOCUMENT (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

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| **Sl. No.** | **Details of Policy Document** | **International/ National / State** | **Year** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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**(c) Awards/Fellowship**

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| **Sl. No.** | **Name of the Award / Fellowship** | **Awarding Institute/**  **Organization** | **International/ National** | **Date Awarded** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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1. **INVITED LECTURES / RESOURCE PERSON/ PAPER PRESENTATION IN SEMINARS/ CONFERENCES/ FULL PAPER IN CONFERENCE PROCEEDINGS (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)**

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| **Sl. No.** | **Title** | **Name of the Event** | **Invited/**  **Oral/Poster** | **Organizer/**  **Institute** | **Duration** | **International (Abroad)/ International (within country) / National / State /**  **University level** | **Claimed Score** | **Verified by the Committee** | **Encl. No.** |
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**ACADEMIC/RESEARCH SCORE CLAIMED BY THE APPLICANT:**

*(As per UGC Regulation 2018, APPENDIX II, and TABLE 2)*

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| **Summary of Total Claimed Score (1+2+3+4+5+6)**  **Assessment Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |
| **Year** | **Claimed Score** | | | | | | **Total**  **Claimed Score** |
| **Entire Assessment Period** | **1** | **2** | **3** | **4** | **5** | **6** |
| from\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |

**ACADEMIC/RESEARCH SCORE VERIFIED BY THE COMMITTEE:**

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| **Summary of Total Claimed Score (1+2+3+4+5+6)**  **Assessment Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |
| **Year** | **Claimed Score** | | | | | | **Total**  **Claimed Score** |
| **Entire Assessment Period** | **1** | **2** | **3** | **4** | **5** | **6** |
| from\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |

**Declaration**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief.

|  |  |
| --- | --- |
| **Place:** | **Signature of the applicant:** |
| **Date:** | **Full Name of Applicant:**  **Designation:** |

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| --- | --- | --- |
| **Teacher-Incharge (Convenor)**  **Department:………………………………………….**  **C.M.P. Degree College, Prayagraj** |  | **Principal**  **C.M.P. Degree College**  **Prayagraj** |

**List of Enclosures**

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

|  |  |
| --- | --- |
| **Encl. No.** | **Details of Enclosure** |
| **1** |  |
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**Total Number of Enclosures:**

**Signature of Applicant:**

**Full Name of Applicant:**